

REQUEST FOR ADVANCE PAYMENT BENEFITS

PLEASE READ THIS ENTIRE FORM. IT CONTAINS IMPORTANT INFORMATION REGARDING YOUR REQUEST FOR AN ADVANCE PAYMENT OF BENEFITS (CHAPTERS 30, 35 AND 1606)

LAST NAME: _____ FIRST NAME: _____

SID#: _____ BENEFIT CHAPTER: _____

Students planning to enroll in classes at least half time and requesting benefits for the first time or have not had benefits for at least one full term are eligible to request advance pay.

Requesting an advance is not a guarantee that the VA will honor the request or that the check/direct deposit will arrive by the first day of the term. Whether or not your advance payment is received, you should be prepared to pay all of your outstanding tuition and fee amounts.

VA issues the advance for the month or portion of the month in which the term begins, plus the following month. The advance pay check/direct deposit is sent to the school no more than thirty days prior to the first day of the term. Once the advance payment has been received by the school, the VMA/Bursar's office will notify the recipient. If you have an outstanding balance with the school, you will be required to pay that outstanding balance before receiving any of the advance payment.

I understand:

_____ The advance payment amount may not cover the full amount of tuition. I am required to pay the remaining amount before the tuition payment deadline.

_____ If I do not pay all tuition and fees by the tuition payment deadline, I will be responsible for any late fees and service charges.

_____ If I receive my advance payment then withdraw from classes, I will owe that money back to the VA.

STUDENT SIGNATURE: _____ DATE: _____