# DEPENDENT EDUCATIONAL ASSISTANCE (CH35) TRANSFER CHECKLIST

# Apply at UCCS

### **Transfer Benefit to UCCS**

- Transfer on va.gov under Education tab Apply for education benefits
- Find your education benefits form
- Updating my program of study or place of training
- Takes 30 60 days to be physically mailed to you

#### **New Student Intake**

- Complete in Veteran & Military Affairs office
- Make appointment at (719) 255-3253 or military@uccs.edu
- Must have your COE in hand (cannot start benefits without COE)

## Enroll in Classes

- Should be completed with academic advisor at transfer student orientation

# **Submit Request for Enrollment Verification Form (REV)**

- UCCS student portal 3 tabs (top right) Records and Registration
- Request for Enrollment Verification
- Sign and submit
- Must be completed every semester you would like to use benefits

# Set Payment Plan

- Call Bursars office (719) 255-3739 to set up payment plan
- Will receive monthly stipend to pay for tuition & fees
- You are responsible for paying the school with monthly stipend

