

**Statement Requesting Enrollment Termination or Credit Reduction with Mitigating Circumstances**

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

I am withdrawing from one or more classes under the following circumstance(s):

**Please select the most applicable reason.**

- Complications due to COVID-19*
- An illness or injury during the enrollment period.*
- An illness or death in my immediate family.*
- An unavoidable change in my conditions of employment.*
- An unavoidable geographical transfer resulting from my employment.*
- Immediate family or financial obligations beyond my control that requires me to suspend pursuit of my program of education to obtain employment.*
- Discontinuance of the course by the school.*
- Unanticipated active military service, including active duty for training.*
- Unanticipated difficulties with childcare arrangements I made for the period during which I am attending classes.*

**Please select only one option for documentation.**

- In the interest of protecting my privacy, I request that UCCS Veteran and Military Affairs not keep documentation concerning my mitigating circumstance(s). I am prepared to provide the VA proof of my mitigating circumstance(s) upon request.
- I am providing proof of my mitigating circumstances and request that UCCS Veteran and Military Affairs retain a copy in my records. I am, however, prepared to provide the VA proof of my mitigating circumstance(s) upon request.

I further understand that debt mitigation is entirely at the discretion of the VA and may not be approved.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Please email completed form to [military@uccs.edu](mailto:military@uccs.edu) within one week of withdrawing from your courses.